

## **EMPLOYMENT COMMITTEE**

**MONDAY, 3RD APRIL, 2023**

**PRESENT:** Councillor S Arif in the Chair

Councillors D Cohen, A Marshall-Katung  
and J Pryor

**1 ELECTION OF CHAIR**

**RESOLVED** – That Councillor Arif be elected as Chair for the duration of the meeting.

**2 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS**

There were no appeals against refusal of inspection of documents received.

**3 EXCLUSION OF PUBLIC**

**RESOLVED** – That Appendix 3 to the report entitled ‘Appointment of Temporary Chief Officer Operations and Active Leeds’ in Minute No. 7 be designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(1) and (2) and on the grounds that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information by reason of the need to maintain the competitive nature of the interview process and to retain information submitted by individual applicants in confidence, as disclosure could undermine the process, future appointment processes, or the outcome on this occasion to the detriment of the Council’s and public interest.

**4 DECLARATION OF INTERESTS**

There were no interests declared during the meeting.

**5 APOLOGIES FOR ABSENCE**

There were no apologies for absence received.

**6 GOVERNANCE ARRANGEMENTS: RECRUITMENT TO THE POSITION OF CHIEF OFFICER OPERATIONS AND ACTIVE LEEDS (TEMPORARY)**

The City Solicitor submitted a report which provided Members with an overview of the governance arrangements and format for this specific Employment Committee which had responsibility for recruitment to the position of Chief Officer Operations and Active Leeds on a temporary basis.

**RESOLVED –**

- (a) That the governance arrangements and format relating to the Employment Committee, as detailed in the submitted report, be noted;
- (b) That the Council’s requirements regarding the consideration and disclosure of ‘exempt’ information, be noted.

## **7 APPOINTMENT OF TEMPORARY CHIEF OFFICER OPERATIONS AND ACTIVE LEEDS**

The Chief Executive submitted a report which outlined the process for the recruitment to the position of Chief Officer Operations and Active Leeds on a temporary basis.

The Director of City Development together with the Deputy Head of HR and a HR Business Partner were in attendance at the meeting in an advisory capacity.

Having considered the publicly accessible parts of the submitted report and appendices, the Committee agreed to go into private session at this point in order to undertake the formal recruitment process (shortlisting) and specifically consider the information contained within Appendix 3 (candidates' details) to the submitted report which had been designated as being exempt from publication under the provisions of Access to Information Procedure Rule 10.4 (1) and (2).

### **RESOLVED –**

- (a) That the contents of the submitted report, be noted;
- (b) That 5 candidates be shortlisted for formal interview.

**At this point, the meeting was adjourned.**

**The meeting was reconvened on Tuesday, 25<sup>th</sup> April 2023**

**Councillors: S Arif (Chair), D Cohen, A Marshall-Katung and J Pryor were in attendance**

The Director of City Development together with the Deputy Head of HR and a HR Business Partner were in attendance at the meeting in an advisory capacity.

Having considered all relevant information in respect of the shortlisted candidates together with the outcomes from the interview process, it was

**RESOLVED –** That having considered all relevant information put before the Committee, Jane Walne be offered the temporary position of Chief Officer Operations and Active Leeds, subject to the conclusion of the associated notification processes, as set out within the Officer Employment Procedure Rules.